This ranking sheet helps you evaluate your applicants, and double check their eligibility and applicant package completeness.

Once your city selects your scholarship nominee, write a letter of support and send the complete application package to:

**Center for Quality Communities**
**Scholarship Fund**
**1076 Franklin St SE**
**Olympia, WA 98501-1346**

Deadline sending your city nominee to AWC Center for Quality Communities is March 9, 2020.

**Student eligibility**
Please make sure student meets the following eligibility requirements:

- Involved (or was involved) with a city government or community/school leadership activity;
- Eligible to graduate from high school, complete home school or receive a GED in spring/summer 2020;
- A Washington state resident; and
- Plans to continue education in the 2020-2021 academic year at an accredited college, community college or trade school on a half-time or more basis.

**Applicant packet**
Please make sure the applicant’s packet contains the following materials:

- Completed application form
- One letter of recommendation from a non-relative (such as a community leader, high school teacher, administrator or counselor.) This is separate from the city recommendation letter.
- Personal essay

Student name: ________________________________
City: ________________________________

**Applicant ranking – 45 total points available**

1. **Leadership activities and recognition:**
   15 points maximum _________
   Evaluate the quantity and quality of activities including civic and city engagement and other school leadership activities that require leadership skills. Has the student been awarded with any special recognition or awards that demonstrate this involvement?

2. **Essay:**
   20 points maximum _________
   Is the essay well written, concise and addresses the leadership question? Does it provide a depth of understanding about the applicant’s role and involvement? Does the essay portray the attributes of an exceptional current and future leader?

3. **Reference:**
   5 points maximum _________
   Review the reference for depth of content and examples. Does the applicant have an outstanding reference with specific examples, an outstanding reference with general examples or a good reference?

4. **Bonus points:**
   5 points maximum _________
   Are there other compelling circumstances not included in the ranking that makes this applicant warrant additional points?

Please note:

Total points _________
Comments: